



ANJUMAN COLLEGE OF ENGINEERING & TECHNOLOGY

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Date : 28.07.17

Minutes of Meeting Internal Quality Assurance Cell (IQAC) held on 27th July 2017

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 27/07/17 at 3:30 pm in the Conference Room of the Institute under the chairmanship of Dr. Sajid Anwar, Principal, Anjuman College of Engineering and Technology. The following members were present for the meeting:

- 1) Dr. Syed Mohammad Ali, Dean (Academics)
- 2) Dr. Yusuf Quazi, Dean (Research and Development)
- 3) Dr. Ahmed Sajjad Khan, Dean (Students Activities)
- 4) Dr. Akash Langde, Head (Mechanical Engg. Deptt.)
- 5) Prof. Mohammad Sharfoddin Khatib, Head(Computer Science & Engg. Deptt.)
- 6) Prof. Mohammad Nasiruddin, Head (Electronics & Telecommunication Engg. Deptt.)
- 7) Prof. Syed Amir Hussain, Head (Civil Engg. Deptt.)
- 8) Prof. Mrs. Nawaz Khan, Head (Science and Humanities Deptt.)
- 9) Prof. Ravindra Paliwal, Workshop Superintendent
- 10) Mr. Aamir Siddiqui, Administrative Officer
- 11) Prof. Kamlesh Kelwade, Computer Centre Incharge
- 12) Mr. Vikas Nagrale, Librarian
- 13) Prof. Khwaja Izhar Ahmed
- 14) Prof. Tirupati Goskula
- 15) Prof. Mrs. Itrat Fatema
- 16) Prof. Mrs. Tasneem Khan
- 17) Prof. Aquib Ansari
- 18) Prof. Nawaz Sheikh
- 19) Prof. Firoz Siddiqui
- 20) Prof. Khwaja Ramizuddin

A review of the points discussed in the previous meeting of the IQAC, held on 6th March 2011, was carried out. The following observations were made:

- 1) The minutes of the last meeting were unanimously approved.



- 2) The Training Courses to be covered under Technical Training for the odd semester of 2017-18, as submitted by the Training Incharge, were reviewed and finalized. The Courses finalized are as follows:

Sr. No.	Department	Name of Training Course
1	Civil Engineering	Autocad 3D, Staad Pro Advance
2	Computer Science Engineering	Web Designing
3	Electronics and Telecommunication Engineering	C++ and Data Structure, JAVA
4	Mechanical Engineering	Autocad 3D, Ansys Advance
5	Electrical Engineering	MATLAB, Autocad 3D


- 3) The quality initiatives proposed were reviewed and their progress monitored.

It was agreed that the next meeting of the IQAC would involve a discussion of the following points:

- 1) Quality of Teaching Learning Process
- 2) Quality of internal semester Question Papers, Assignments and Evaluation
- 3) Quality of student projects, Project Laboratory
- 4) Industry-Institute interaction
- 5) Industrial Internship/Summer training for students
- 6) Average Pass Percentage of Students
- 7) Percentage of students going for higher studies
- 8) Professional Societies/Chapters
- 9) Publication of Technical Magazines, Newsletters, etc.
- 10) Student publications/participation in events/confereneces
- 11) Faculty participation in FDPs, STTPs, etc.
- 12) Faculty Research Publications
- 13) Sponsored Research, Consultancy (from Industry)
- 14) Faculty Performance Appraisal System
- 15) Academic audit system/process
- 16) Library facility
- 17) Usage of library by teachers and students
- 18) Internet facility
- 19) First Year Academic Performance
- 20) Student Feedback – collection, analysis, reward
- 21) Career guidance to students
- 22) Technical and non-technical training provided to the students
- 23) Institute ambience and cleanliness
- 24) Code of Ethics to check malpractices and plagiarism in research
- 25) Student – computer ratio
- 26) Facilities for differently-abled people.



The members of the IQAC are expected to come up with suggestions for Quality Improvement in the above mentioned points. The suggestions will be discussed in the next meeting of the IQAC, to be held in the last week of October 2017.


28.02.17

(Dr. Irfan Ahmed)

Coordinator, IQAC



(Dr. Sajid Anwar)

Chairman, IQAC

Copy to:

- 1) Office, ACET, for record
- 2) Members of IQAC.

PROF. DR. SAJID ANWAR
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