



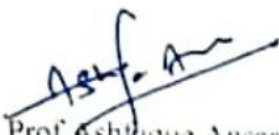
ANJUMAN COLLEGE OF ENGINEERING & TECHNOLOGY
MANGALWARI BAZAAR ROAD, SADAR, NAGPUR - 440001.

***Policies details of systems and procedures for maintaining and utilizing physical
Academic and Support facilities***

1. Supervisors & external agency were hired to look after the house keeping of the complete institute.
2. The computer hardware, software and its networking are taken care by Lab Assistant & maintenance engineers of Computer Science & Engineering, Electronics and Telecommunication Department.
3. Regular maintenance of equipment in all laboratories were carried out by the technical staffs at the departmental level while in some cases it is referred to the sales & service department of the equipment manufacturer or a service provider. Concerned laboratory in-charge refers the case to HOD. Then HOD refers to the service provider.
4. Institute has employed technicians for up keeping and maintenance of electrical equipments, drinking water facilities and drainage facilities.
5. Security staffs were employed on contract basis to safe guards the whole premises.
6. Annual stock verification were done in all departments and reports of Damaged/Non functional equipments were forwarded. Necessary repair were undertaken accordingly.
7. Annual maintenance and repairing of infrastructure were carried out under Civil Infrastructure committee.
8. Software up gradation of each Departmental Labs were done under AMC.
9. Building accessories viz Lift ,Firefighting system etc were well installed and the maintenance of the same were carried out effectively through AMC (Annual maintenance contract)
10. MIS (Management Information System) of the college were well established and the automation were done to keep students performance academically and other records.

(Flowchart in Annexure I)


Dr.S.M Ali
(Principal A.C.E.T Nagpur)


Prof Ashfaq Ansari
(Incharge Criterion-4)

MIS Homepage

Login Page

Department Staff Homepage

Office Staff Homepage

Student Homepage

Alumni Homepage

Parent Homepage

Department Staff Homepage

Student Attendance Module

Add / Update Student Database

Timetable Section

Research & Development Module

Messaging Module

Roll list section

Staff Database

Student Feedback Reports

Staff Daily Activity

Student Performance Report

Subject Section, Course plan

Course-Program Outcome Mapping

Student Homepage

Updating Self Data and Progress

Daily and Weekly Timetable

Online Admission Process

Feedback System

Voting System

Office and Account Section

Alumni Homepage

Update Self Information

Update Working / Studying Status

Alumni Feedback

Parent Homepage

Update Self Information

Ward's Performance

Parent Feedback

Office Staff Homepage

Updating Self Data

Online Admission Process Management

Character & Bonafide Certificate

Account Fee Collection and Reports

Scholarship Section

Student Database

